

## **Cass County Commissioners**

**July 7, 2014**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Jim Sailors, Dave Arnold, Ralph Anderson, Attorney John Hillis and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

### **AMEND AGENDA**

The public hearing scheduled for today will be removed from the agenda. Ralph Anderson made a motion to remove item number fifteen from the agenda, Dave Arnold seconded. The motion carried unanimously.

### **MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Dave Arnold seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Dave Arnold made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

### **CASS COUNTY ECONOMIC DEVELOPMENT**

Christy Householder appeared before the Commissioners. Christy gave a brief outline of her work and visits to the Commissioners. Christy outlined some of the things that Standard Fusee Corp./Orion Safety Products is in the process of pursuing. Orion currently has 45 employees and will be adding an additional 72 new jobs.

Christy presented a new petition for the road closure for Standard Fusee Corp./Orion Safety Products. Dave Arnold made a motion to accept the new petition for the road closure, Ralph Anderson seconded. The motion carried unanimously.

Christy requested a date be set for the public hearing for the road closure. John Hillis announced the date would be July 21<sup>st</sup> at 9:00 a.m. Dave Arnold made a motion to approve the date of July 21<sup>st</sup> for the public hearing, Ralph Anderson seconded. The motion carried unanimously.

### **HEALTH DEPARTMENT**

Bob Vernon appeared before the Commissioners with the monthly report of the Health Department. There were 8 routine vaccination clinics held. A total of 191 patients were seen and 463 vaccinations were given. The Vital Records department issued 128 birth certificates, 13 were free birth certificates. There were 101 death certificates issued. Vital Records assisted in 25 ancestry record searches. There were 3 paternity affidavits for birth certificates and one amendment was made to a birth certificate.

The Environmental department has been busy and has conducted 12 retail food inspections, 4 follow up inspections and 2 temporary food permits have been issued. There have also been 13 environmental complaints and 3 septic inspections. Currently three individuals have received certification in advanced drainage system.

Bob requested permission to hire a part-time educator and a part-time receptionist for the Health Department. Dave Arnold made a motion to allow the request for a part-time educator and part-time receptionist, Ralph Anderson seconded. The motion carried unanimously.

Bob also presented to the Commissioners an Ordinance amending the fee schedule for vaccinations. Ralph Anderson made a motion to approve the amended ordinance, Dave Arnold

seconded. The motion carried unanimously. This becomes Ordinance 2014-7. This Ordinance will be presented to the Cass County Council to be approved at their meeting July 18<sup>th</sup>.

#### **I.T. DEPARTMENT**

Cj Gilsinger appeared before the Commissioners with the I.T. monthly report of activity. I.T. cutover to the new fiber internet system this past month and have now completed the cutover by disconnecting the old internet connection. This went smoothly and only had a few connections still using the old internet connection at the time of the switchover. Logan Savings Bank has gotten the ATM installed on the third floor of the Government building. France Park is now taking credit/debit cards. IPads were purchased to assist in using the cards.

A new backup system was purchased this past month that allows for much better backup retention. We were able to trade up the system we just purchased and ended up getting a bigger discount on the new one, than we paid for the old one. An upgrade was done on our proxy server, which is the internet filter that allows tracking internet usage and blocking access to certain sites. The new device has many more capabilities than the last one and it is much more dependable.

Times was spent at France Park moving the administrative office to another building. Computer network and phone service were moved. A security camera DVR system was networked and the new credit card terminal was wired up also.

#### **HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Commissioners with his monthly report. Resurfacing work associated with the summer road program should be getting underway by late July. The current plan is to begin with pug mix application, followed by chip seal work in August. Currently the program covers about 80 center line miles of roadway. Potholes, preparation for the road program and emergency culvert repairs have consumed most of the available man hours during June. The Highway Department has been forced to curtail some normal summer activities like mowing in favor of road work.

We have reviewed different options for a failing culvert on CR 200E near 600S, and have concluded the best option is for the installation of an aluminum box culvert. This could be supplied and installed by CPI at a cost of \$137,000.00. Ralph Anderson made a motion to proceed with the installation of the aluminum box culvert, Dave Arnold seconded. The motion carried unanimously.

Jeff presented two pieces of equipment to be declared surplus:

1. 1978 Bomag Vibratory Roller model MN-BW220A, 6800 hours
2. 1989 JCB back hoe model 1550B, approximately 4000 hours

Dave Arnold made a motion to declare the two items surplus, Ralph Anderson seconded. The motion carried unanimously.

Jeff also informed the Commissioners that he has received five proposals for Bridge inspection. At this time Attorney John Hillis opened and read aloud the sealed bids for dump trucks and dump truck beds.

#### **Palmer Power & Truck Equipment**

2835 South Holt Road

Indianapolis, IN 46241

Municipal Snow & Ice Package

Primary Bid	57,406.00
Alternate Bid 2A	56,425.00
Alternate Bid 2B	57,759.00
Alternate Bid 2C	57,364.00

#### **Kenworth of Indianapolis**

Palmer Trucks

2929 S. Holt Road	
Indianapolis, IN 46241	
Truck Model T370	80,123.00
<b>Kenworth of Indianapolis</b>	
Palmer Trucks	
2929 S. Holt Road	
Indianapolis, IN 46241	
Truck Model T470	91,291.00
<b>Rahn Equipment Company</b>	
2400 Georgetown Road	
Danville, IL 61832	
Heil Dura Class Dump Bed with options installed	
10' Painted Bed	33,687.00 per unit
10' SS Bed	36,486.00 per unit
11' Painted Bed	34,617.00 per unit
11' SS Bed	37,151.00 per unit
<b>Pozzo Truck Center, INC</b>	
3001 E. 15 <sup>th</sup> Place	
Gary, IN 46403	
Single Axle Dump Truck	
2015 Mack Model GU532	78941.00 per unit
	157,882.00 two units
<b>Wiers Trucks</b>	
2111 Jim Nue Dr.	
Plymouth, IN 46563	
Dump Truck Chassis	
2015 7300 4x2	67,950.00 per unit
	135,900.00 two units
<b>Hoosier Equipment, LLC</b>	
11465 Redwood Road	
Plymouth, IN 46563	
Single Axle Dump Trucks	38,900.00 per unit
	77,800.00 two units
<b>W.A. Jones</b>	
1171 South Williams Drive	
Columbia City, IN 46725	
Patriot Waj 1030 10' SS Dump Body	33,331.00 per unit
	66,662.00 two units
Monroe Plow Mp48r11-isct Power Reverse	7,866.14 per unit
	15,732.28 two units
<b>Rush Truck Centers</b>	
1325 West Thompson Road	
Indianapolis, IN 46217	
2015 International Work Star	71,145.00 per unit
7300 SFA 4x2	142,290.00 two units
<b>Terry Truck Equipment, INC</b>	
2960 West 200 North	
Winamac, IN 46996	
10' American Dump Bed	34,135.00 per unit
	68,270.00 two units
11' Henderson Plow	6,998.00 per unit
	13,996.00 two units
<b>Alternate Bid 2A</b>	
10' American Steel Dump Bed	32,745.00 per unit
	65,490.00 two units
<b>Alternate Bid 2B</b>	

11' American SS Dump Bed	34,470.00 per unit 69,940.00 two units
Alternate Bid 2C	
11' American Steel Dump Bed	33,005.00 per unit 66,010.00 two units
<b>Terry Truck Equipment, INC</b>	
2960 West 200 North Winamac, IN 46996	
10' SS Dump Bed Pkg.	37,700.00 per unit* Henderson Package 75,400.00 two units
11' Snow Plow	6,998.00 per unit 13,996.00 two units
Alternate Bid 2A	
10' Steel Dump Bed	35,140.00 per unit* Henderson Package 70,280.00 two units
Alternate Bid 2B	
11' Stainless Dump Bed	38,054.00 per unit 76,108.00 two units
Alternate Bid 2C	
11' Steel Dump Bed	35,778.00 per unit 71,556.00 two units
<b>Truck City of Gary</b>	
2333 W. 25 <sup>th</sup> Ave. Gary, IN 46404	
Freightliner WD-108	76,361.00 per unit
Snow Plow Truck	152,722.00 two units
Cab/Chassis Only	
<b>Lindco Equipment Sales, INC.</b>	
2168 E. 88 <sup>th</sup> Drive Merriville, IN 46410	
New Dump Truck Beds	36,895.00 per unit
With Related Equipment	73,790.00 two units

Ralph Anderson made a motion to take all bids under advisement, Dave Arnold seconded. The motion carried unanimously.

#### CLERK

Clerk Beth Liming appeared before the Commissioners with a request to fill two full time positions. Ralph Anderson made a motion to approve the request for two full time positions, Dave Arnold seconded. The motion carried unanimously.

#### SHERIFF

Sheriff Randy Pryor appeared before the Commissioners with a request to fill one part-time corrections officer position. Dave Arnold made a motion to approve the request for one part-time correction officer, Ralph Anderson seconded. The motion carried unanimously.

#### IN HOME DETENTION

Dave Wegner appeared before the Commissioners with a request to hire a part-time correction officer. Ralph Anderson made a motion to approve the request for a part-time correction officer, Dave Arnold seconded. The motion carried unanimously.

Dave also presented a grant to be approved by the Commissioners. This is a PREA grant in the amount of \$10,935.00. Attorney John Hillis has reviewed the grant. Dave Arnold made a motion to approve the PREA grant, Ralph Anderson seconded. The motion carried unanimously.

#### PROSECUTOR

Lisa Swaim appeared before the Commissioners with a request for a part-time intern. Lari Rutschmann is working in the Prosecutors office this summer. Lari will leave in the fall to pursue her college education. Lisa also requested that Stephen Kitts, who interned last year for the Prosecutor's office, be paid as a part-time deputy. Stephen will be handling Title 4-D cases and Juvenile matters. Stephen will be taking the Indiana bar exam and after he passes he will move into the full time deputy prosecutor position. Dave Arnold made a motion to approve both positions, Ralph Anderson seconded. The motion carried unanimously.

#### PLANNING DEPARTMENT

Arin Shaver appeared before the Commissioners and presented two new ordinances. The first ordinance had been presented at the June 16<sup>th</sup> meeting of the Commissioners and returned to the Planning Department with corrections. The Commissioners reviewed this ordinance again with the recommended corrections. Dave Arnold made a motion to approve the ordinance amending the fees for the building and zoning department, Ralph Anderson seconded. The motion carried unanimously. This becomes Ordinance 2014-6.

Arin presented another ordinance to the Commissioners. This ordinance amends the current floodplain regulations. Dave Arnold made a motion to approve the amended ordinance in regards to floodplain regulations, Ralph Anderson seconded. The motion carried unanimously. This becomes Ordinance 2014-5.

#### APPOINTMENTS

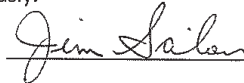
The Commissioners recommended that Dana Hildebrand be appointed as interim Park Superintendent. Ralph Anderson made a motion to approve the appointment of Dana Hildebrand as interim Park Superintendent, Dave Arnold seconded. The motion carried unanimously.

#### CLEDO

John Hipskin appeared and gave the Commissioners a brief overview of what CLEDO is doing within the City of Logansport. John also informed the Commissioners that a few years back the city and county jointly funded a project together. The project is no longer viable and John would like to return the county's portion. The monies came from the CEDIT fund. The Commissioners agreed to willingly accept the payment.

#### PUBLIC COMMENTS

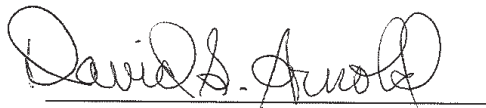
There were no public comments. Ralph Anderson made a motion to adjourn, Dave Arnold seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Dave Arnold, Member

ATTEST:



Vaneen M. Ide, Auditor